

Summer 2021 Grad Partners Meeting



Leadership/Staffing Updates

- Incoming Vice Provost for Graduate Studies: Krista Chronister

around.uoregon.edu/content/krista-chronister-lead-new-division-graduate-studies



- Graduate School becomes Division of Graduate Studies
- Search in progress for Operations Analyst to oversee data and CRM functions
<https://careers.uoregon.edu/en-us/job/527875/operations-analyst>

Admissions



Slate CRM – Updates

- New GS position: the Division will be hiring a new position – Operations Analyst. This position will support the build in Slate as well as ongoing maintenance, improvements, trainings and user support once Slate is live.
- We're looking for 1 graduate coordinator and 1 DGS (both from CAS) to fill vacant positions on our Project Champions Team. Time commitment: max two meetings/month, more likely just one/month. Email hslynch@uoregon.edu to volunteer.

2020-21 Admissions Cycle Wrap-Up

- Please update all Fall decisions
 - Any application that shows up in Apps By Major>View All must have a final admission decision by the beginning of the term.
- After the term of admission has started:
Archive Apps for term

The screenshot shows a navigation menu with the following structure:

- ADMIN
- ONLINE APPS
- ADV DEGREE
- ADVANCEMENT
- DOC COMM
- ORAL DEFENSE
- ON-LEAVE
- AWARDS
- HELP & SUPPORT

Under the ONLINE APPS menu, there are five main categories:

- REVIEW APPS**
 - VIEW ALL
 - NEW
 - VIEWED
 - COMPLETED
 - WAITLISTED
 - COMMITTEE DECISIONS
 - DECISIONS
 - SEARCH APPS
- APPS BY MAJOR** (circled in red)
 - VIEW ALL
 - NEW
 - VIEWED
 - COMPLETED
 - WAITLISTED
 - COMMITTEE DECISIONS
 - DECISIONS
 - SEARCH APPS
- DECISIONS**
 - ADMITTED
 - DENIED
 - DECLINED
 - WITHDRAWN
 - INCOMPLETE
- REPORTS AND ANALYSIS**
 - IN PROGRESS APPS
 - RATINGS
 - DECISION SUPPORT TOOL
 - SAVED REPORTS
 - DATA DOWNLOAD
 - DATA DOWNLOAD (NEW FORMAT)
 - DATA DOWNLOAD (INCOMPLETE APPS)
 - OLD DATA FILES
 - OLD DATA FILES (INCOMPLETE APPS)
 - VIEW ARCHIVES
- ADMIN**
 - MANAGE COMMITTEES
 - MANAGE DEADLINES
 - CUSTOM FACULTY QUESTIONS
 - DEPARTMENT CHECKLIST
 - DEPARTMENTAL APPLICATION
 - WAIVE DEPT APP
 - ARCHIVE APPS** (circled in red)
 - PROGRAM REQUIREMENTS
 - PROGRAM INFORMATION
 - PROGRAM EVENTS

At the bottom, there is a **RECOMMENDATION** section with the following items:

- ADD REFEREE
- RESEND RECOMMENDATION
- RECOMMENDATION QUESTIONS
- RECOMMENDATION CONFIGURATION



2021-22 Admissions Cycle Wrap-Up

- Verify that GS has approved all departmental admits.

ADMIN ONLINE APPS ADV DEGREE ADVANCEMENT DOC COMM ORAL DEFENSE ON-LEAVE AWARDS HELP & SUPPORT

REVIEW APPS
VIEW ALL
NEW
VIEWED
COMPLETED
WAITLISTED
COMMITTEE DECISIONS
DECISIONS
SEARCH APPS

APPS BY MAJOR
VIEW ALL
NEW
VIEWED
COMPLETED
WAITLISTED
COMMITTEE DECISIONS
DECISIONS
SEARCH APPS

DECISIONS ADMITTED
DECLINED
WITHDRAWN
INCOMPLETE

REPORTS AND ANALYSIS
IN PROGRESS APPS
RATINGS
DECISION SUPPORT TOOL
SAVED REPORTS
DATA DOWNLOAD
DATA DOWNLOAD (NEW FORMAT)
DATA DOWNLOAD (INCOMPLETE APPS)
OLD DATA FILES
OLD DATA FILES (INCOMPLETE APPS)

ADMIN
MANAGE COMMITTEES
MANAGE DEADLINES
CUSTOM FACULTY QUESTIONS
DEPARTMENT CHECKLIST
DEPARTMENTAL APPLICATION
WAIVE DEPT APP
ARCHIVE APPS
PROGRAM REQUIREMENTS
PROGRAM INFORMATION

ONLINE APPS > DECISIONS > ADMITTED

Departmental decision provided for decision type: Admitted / Accepted Offer [Help](#)

No new departmental decisions.

Pending List - More Documentation/information Required

Note: Click on 'Last Name' in the table shown below to sort by term or last name.

Login	First Name	Last Name	Term	Major	Dept Decision	Dept Date	Reason
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If applicants appear in either of these lists they have not been fully admitted by the Grad School. Pending list describes the reason an application has not been approved by the Grad School.

2021-22 Admissions Cycle Wrap-Up

Incoming students with outstanding requirements:

- **Final transcripts:** students admitted pending conferral of degree must submit final transcripts. Reminders will be sent to students and programs.
- **Credential Exceptions:** we will work individually with students admitted pending the review of their original documents.
- **English Language Proficiency Waiver:** Students admitted with a waiver of the ELP requirement must take AEI placement testing remotely and will be notified of any required coursework as determined by their placement test score. Reminders will be sent to students and programs.
 - Note: This year GS will cover the cost of the placement testing.

2022-23 Admissions Cycle

GradWeb Navigation Reminder: to edit departmental questions and open next year's application, navigate to Admin>Manage Deadlines and Admin>Departmental Application

The image shows a navigation menu on the left with the following items: ADMIN, MANAGE COMMITTEES, MANAGE DEADLINES, CUSTOM FACULTY QUESTIONS, DEPARTMENT CHECKLIST, DEPARTMENTAL APPLICATION, WAIVE DEPT APP, ARCHIVE APPS, PROGRAM REQUIREMENTS, PROGRAM INFORMATION, and PROGRAM EVENTS. Two red ovals highlight 'MANAGE DEADLINES' and 'DEPARTMENTAL APPLICATION'. Red arrows point from these ovals to two screenshots on the right.

The top screenshot is titled 'IS:Individualized Program' and shows a table for managing deadlines. The table has columns for Term, Degree, Accept Application, and Deadline (mm/dd/yyyy). The 'Accept Application' column has radio buttons for Yes and No. An 'ADD' button is located below the table.

Term	Degree	Accept Application	Deadline (mm/dd/yyyy)
Select Term	All Degrees	<input type="radio"/> Yes <input checked="" type="radio"/> No	

The bottom screenshot is also titled 'IS:Individualized Program' and shows a form for creating custom questions. It includes a 'Question 1' section with a text input field for the question, a dropdown for 'Question Type' (set to 'Choose One Option'), and a checkbox for 'add help text'.



New Student Orientation & Welcome

New Graduate Student Orientation	https://Community.uoregon.edu
Mandatory GE Orientation	
Welcome Event	On-Campus, Tuesday, September 21
Pre-Welcome events: International & Domestic Underrepresented Students	<ul style="list-style-type: none">• Online Presentations for International Students, Tuesday, September 14 & Wednesday, September 15• On-Campus Mixers, Monday, September 20



<https://gradschool.uoregon.edu/admissions/new-students-orientations>

New Students and Orientations

Training and Orientations

New Graduate Student Orientation

Required Graduate Employee (GE) Trainings

Day of Teaching

All trainings and orientations will be held asynchronously this year, with the following exceptions:

- Grad School introduction and GTFF presentation, September 22, 1 – 3 pm
- Day of Teaching, September 23, events running from 9 am – 5 pm

ADMISSIONS[How to Apply](#)[Tuition and Costs](#)**New Students and Orientations**[Admitted Students](#)**New Graduate Student Orientation**[International Graduate Student Orientation](#)

New Graduate Student Orientation

The Graduate School offers a variety of ways to orient yourself to campus and connect with the UO community.

Online Orientation

How to access the online orientation:

1. Receive your formal offer of admission from the Graduate School. This formal offer of admission is issued via email and contains your UO ID and Personal Access Code (PAC). You will not be able to complete the next steps until you have received your formal offer of admission.
2. [Navigate here to claim your Duck ID](#). Your Duck ID will be your login credentials for most services at the UO.
3. Navigate to community.uoregon.edu.
4. Input your Duck ID and password.
5. Click "Graduate School Orientation" on your Dashboard.

Graduate Student Welcome

- September 21, 2021 at 11:00am, Straub 156

Welcome BBQ

- September 21, 2021 at 11:45am, EMU Green
- RSVP Requested - [RSVP Here](#)

GTFF Introduction and Insurance Information

- September 21, 2021 at 1:00pm, Straub 156

Graduate Student Pre-Orientation: Online Presentations & In-Person Student Mixers

- Online Pre-Orientation Presentations for International Students
 - Session Registration: Please register for the sessions using this [link](#).
 - Registration Deadline: Monday, September 13, 12pm Pacific

New Graduate Student Welcome

Tuesday, September 21

Welcome	11:00am, Straub 156
Welcome BBQ	11:45am, EMU Green
GTFF Introduction and Insurance Information	1:00pm, Straub 156

International Admits: Pre-Welcome Online Sessions

International Student and Scholar Services	Tuesday, September 14, 9:00 AM- 10:00 AM
Teaching Undergraduates Workshop, American English Institute	Wednesday, September 15, 10:00 AM-11:30 AM

Pre-Welcome Student Mixers

Monday, September 20, EMU Green Area

Students with families	12:00 PM -1:00 PM
International students	2:00 PM -3:00 PM
BIPOC (Black, Indigenous and People of Color) students	3:30 PM -4:30 PM
LGBTQ+ students	5:00 -6:00 PM

First-Generation Students & Promising Scholars Receptions

- ❑ 2021 Promising Scholars Reception, October first week
- ❑ 2021 First-Generation Graduate Student Welcome, October third week

Teaching GE Language Requirement

- Incoming GEs who scored lower than 26 on the Speaking portion of the TOEFL must take the SPEAK test
- Depending on their SPEAK score, they may be placed into one of the following support courses:
 - GRST 621: Academic Discourse, 4 cr., T/R 2:00-3:20
 - GRST 624: Teach US Universities (offered Winter term this year)
- The test will be done by Zoom on an individual basis
- See gradschool.uoregon.edu/funding/ge/english-language-policy
- Questions: Trish Pashby, pashby@uoregon.edu

AEIS COURSES FOR GRAD STUDENTS

Course Requirements Based on SPEAK Score

- 40: GRST 621 and GRST 624.
- 45: GRST 624.

2021-22 Course Offerings

- GRST 621 Academic Discourse (Fall term)
- GRST 624 Teaching in US Universities (Winter term)
- GRST 631 Graduate & Scholarly Writing I (Fall term)

gradschool.uoregon.edu/funding/ge/english-language-policy



Policies and Procedures



Graduation Reminders



Master's Graduation Process

- Summer Statement of Completion deadline: September 21st
- Do not submit Statements of Completion until all department requirements have been met (grades are in, terminal projects approved, etc.)
- Reminder: Effective Fall 2020, Thesis/Dissertation credits should be graded like any other course (P, N, or I)

Doctoral Graduation Processes

Changes effective Fall 2021:

New deadlines

- Apply for oral defense: 2 weeks prior to defense date
 - Expectation remains that the student provide a draft to the committee at least 3 weeks prior
- Submit dissertation to Graduate School: 2 weeks after defense date

New approval processes

- Grad Coordinator can simply approve the defense in GradWeb; PDF copy no longer required to be sent to GS
- Post-defense committee approvals: Faculty will log in to GradWeb to provide their approvals
- Department approval: Grad coordinator will submit Statement of Completion in GradWeb (will mirror master's process)
- No Certificate of Completion or physical signatures required

Doctoral Graduation Processes

Remote Defense Policy – effective Fall 2021

- It is permissible for the student and/or committee members to participate remotely, provided the conditions below are met:
 - a) Advance agreement of the student and all committee members has been obtained;
 - b) All participants must join in with two-way audio and video connections;
 - c) Any visual aids or other materials must have been distributed in advance to the remote participants;
 - d) The committee members must participate in the complete meeting, discussion, presentation, and evaluation; and
 - e) The student is responsible for making technological and logistical arrangements.

Coming Soon

- Revised Thesis/Dissertation Style and Policy Manual
- Ongoing review of policies and procedures
 - Let Jered know if you have ideas/feedback
- Graduate tracking/CRM (GradWeb retire/replace)
 - Ongoing project with Information Services
 - Timeline is TBD

Summer Support for International Students

- International students who had a GE appointment during AY 2020-21 as part of a multi-year funding offer commitment and do not have a GE appointment in the summer of 2021 may apply to the Graduate Student Assistance Fund for up to \$500 to support summer living expenses.
- If funding is available, students may apply for another \$500 after August 15th.
- See gradschool.uoregon.edu/funding/special-assistance-funds/assistance-fund for details.

Open Discussion

Possible Topics

- Return to campus planning
- Vaccine requirement
- GE hiring deadlines

Questions?

Graduate School
gradsch@uoregon.edu