

MEMORANDUM

DATE:	
TO:	Division of Graduate Studies
FROM:	, Dean/Department Head Program/Department
RE:	GE Level II Recommendation
is a regularly enrolled doctoral student who meets one of the following requirements:	
Completion of 45 credits toward their doctoral degree	
Completion of a qualifying examination toward their doctoral degree	
Therefore, I am recommending that they be appointed as a Graduate Employee Level II.	